

Move In/Move Out Inspection Form

Tenant Name	Address	
Phone Number	•	
Date Keys were turned in/given out	Current Rent	\$

Please return this form within three days of occupancy. By not turning in this form, you are saying everything in the premises is in good condition, which may affect the refund of your security deposit.

• Please note any item that does not appear to be in good condition. Thank you.

AREA COMMENTS	AREA COMMENTS
Front Yard	Dining room
Grass/Bushes	Walls
Gutters	windows
Roof	screens
Fencing	ceiling
Misc.	flooring
Entrance	Misc.
Door	Kitchen
outside light	Walls
Threshold	Windows
flooring	screens
locks	ceiling
Misc.	flooring
Living room	light fixture
Walls	pantry
windows	cabinets
screens	counter tops
blinds	Range
ceiling	Range hood
ceiling fan	Oven
closet	Refrigerator
flooring	Dishwasher
Misc.	Disposal
Family room	Sink
Walls	Misc.
windows	Hallway
screens	Walls
blinds	Smoke Alarm
ceiling	Ceiling
ceiling fan	Flooring
flooring	Light Fixture
Misc.	closet
Utility Room	Misc.
Walls	Garage/Carport
ceiling	Flooring
light fixture	Walls
washer/dryer	Debris left behind
Misc.	Misc.

AREA COMMENTS	AREA COMMENTS
Bedroom #1	Full Bath #1
Doors/stops	Doors
walls	Walls/tile
windows/locks	flooring
screens	ceiling
blinds	light fixture
ceiling	Cabinets
ceiling fan	Mirror
flooring	Medicine Cabinet
closet	Shower
light fixture	Sink
Misc.	Vanity Top
Bedroom #2	Toilet
Doors/stops	Exhaust Fan
walls	Misc.
windows/locks	Full Bath #2
screens	Doors
blinds	Walls/tile
ceiling	flooring
ceiling fan	ceiling
flooring	light fixture
closet	Cabinets
light fixture	Mirror
Misc.	Medicine Cabinet
Bedroom #3	Shower
Doors/stops	Sink
walls	Vanity Top
windows/locks	Toilet
screens	Exhaust Fan
blinds	Misc.
ceiling	1/2 Bath
ceiling fan	Doors
flooring	Walls/tile
closet	flooring
light fixture	ceiling
Misc.	light fixture
Bedroom #4	Cabinets
Doors/stops	Mirror
walls	Medicine Cabinet
windows/locks	Sink
screens	Vanity Top
blinds	Toilet Exhaust Fan
ceiling	Exhaust Fan Misc.
ceiling fan	
flooring	2nd Entry Door
closet light fixture	Screen
Misc.	Screen Light fixture
Screen Room	Back Yard
Door	Grass/ Bushes
Screens	Grass/ Busnes Gutters
Roof	Roof
Flooring Frame	Fencing Misc.
	17115C.
Ceiling fan	

Misc.

SUMMARY OF REPAIRS NEEDED IMMEDIATLY:	
THIS SECTION IS FOR ITEMS THAT ARE NOT WORKING OR NEED REPAIR / REPLACEMENT.	